



Crystal Reports for Calibration Manager[®] 4.x Training Dates

Crystal Reports for Calibration Manager 4.x regional training is designed to give you small group instruction with time to interact with the instructor and other students. These training classes are scheduled at Blue Mountain headquarters in State College, PA.

Crystal Reports for CALIBRATION MANAGER 4.x - \$995/person

The two-day Crystal Reports training session concentrates solely on the report writing aspect of Calibration Manager 4.x. Whether you use the pre-defined reports or create your own, the trainer will show you step-by-step the features and shortcuts to Crystal Reports. During the hands-on training, the trainers will leave ample time for questions and discussions. The Crystal Reports class covers the following:

- Learning Crystal Reports basics
- Accessing the reports
- Using KPI (Key Performance Indicator) reports and others
- Saving a report as an Acrobat PDF file
- Choosing and customizing existing reports
- Printing and modifying pre-defined reports
- Selecting and sorting records
- Embedding Select/Sorts
- Using parameters
- Creating parameters and formulas
- Creating new reports
- Inserting objects
- Inserting data and text fields
- Using formulas
- Formatting sections
- Graphing
- Exporting data into other applications
- Grouping reports based on specific fields
- Managing report layouts

Class size is limited! Sign up today!

Each student is assigned a PC and all training materials are provided. Classes are limited to 8 participants each to enable one-on-one interaction and group discussions with the trainer. Our materials include a training handbook. Following your training, the handbooks become a valuable reference for you and your co-workers when working with Calibration Manager. If you need more information about the classes, please contact our office at 800-982-2388. Register today by completing this order form and returning it to us via fax at 814-234-7077. We look forward to meeting you!

Crystal Reports for Calibration Manager
State College, Pennsylvania
Training dates coming soon

No. of Attendees: _____

Total amount to invoice: _____

Calibration Manager Serial Number _____

Payment:

Invoice Customer - P.O. Number is (a copy of the PO is necessary to process your registration): _____

Bill to a credit card.: Visa MasterCard American Express

No. _____ Exp. Date _____

Name on credit card _____

Names of Attendees _____

Titles _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____

- ⇒ **Cancellation Policy:** Blue Mountain will give you a complete refund if you cancel up to three weeks before your training session. Cancellations received less than three weeks before are subject to a \$300 service charge. In fairness to all attendees, confirmed students who do not attend will be liable for the entire fee unless they notify Blue Mountain in advance.
- ⇒ **Payment Terms:** We will bill on the date of registration. Payment terms are Net 30 from date of registration.

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