



***Calibration Manager*[®] 4.x Training Dates**

Calibration Manager 4.x regional training is designed to give you small group instruction with time to interact with the instructor and other students. These training classes are scheduled at Blue Mountain headquarters in State College, PA.

CALIBRATION MANAGER 4.x - \$2,490/person 5 Days

This course is designed to provide you with the basic knowledge you need to begin administering and using Calibration Manager 4.x. Upon completion of this course, you will be able to begin implementing, configuring, and using Calibration Manager 4.x for all of your calibration management and maintenance needs.

You will learn

- Mastering the Application (2.5 days)
 - Entering Equipment, Event, and History records
 - Creating Measurement Data Templates for calibration and process tolerance, setting up ranges based on input and output, auto generating test points, and tracking measurements in history records
 - Navigating, finding, selecting, sorting, archiving, and deleting/restoring records
 - Creating BMX files, OLE links
- Mastering the Administration (2 days)
 - Adding Users, setting rights, and controlling access
 - Creating Roles and Security Selects for Users
 - Creating Work Flow Templates and Object Types
 - Setting up System Notification to automatically send messages to designated users when certain actions occur: events come due or past due, signatures come due, calibrations fail or are out of tolerance
 - Setting up Electronic Signature system: reasons and rules, who signs what, and in which order
- Introducing Crystal Reports (.5 days)
 - Accessing the reports
 - KPI (Key Performance Indicator) reports and others
 - Saving a report as an Acrobat PDF file
 - Choosing and customizing existing reports
 - Exporting data

Each student is assigned a PC and all training materials are provided. Classes are limited in number of participants to enable one-on-one interaction and group discussions with the trainer. Our materials include a training handbook. Following your training, the handbooks become a valuable reference for you and your co-workers when working with Calibration Manager. If you need more information about the classes, please contact our office at 800-982-2388. Register today by completing this order form and returning it to us via fax at 814-234-7077. We look forward to meeting you!

Calibration Manager 4.x
State College, Pennsylvania
 October 25-29, 2010

No. of Attendees: _____

Total amount to invoice: _____

Calibration Manager Serial Number _____

Payment:

Invoice Customer - P.O. Number is (a copy of the PO is necessary to process your registration): _____

Bill to a credit card: Visa MasterCard American Express

No. _____ Exp. Date _____

Name on credit card _____

Names of Attendees _____

Titles _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____

⇒ **Cancellation Policy:** Blue Mountain will give you a complete refund if you cancel up to three weeks before your training session. Cancellations received less than three weeks before are subject to a \$300 service charge. In fairness to all attendees, confirmed students who do not attend will be liable for the entire fee unless they notify Blue Mountain in advance.

⇒ **Payment Terms:** We will bill on the date of registration. Payment terms are Net 30 from date of registration.

Class size is limited! Sign up today!