



## **Blue Mountain Regulatory Asset Manager<sup>®</sup> Product Training**

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*Blue Mountain Regulatory Asset Manager* regional training is designed to give you small group instruction with time to interact with the instructor and other students. These training classes are scheduled at Blue Mountain headquarters in State College, PA.

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### **Regulatory Asset Manager- \$2,500/person 5 Days**

This course is designed to provide you with the basic knowledge you need to begin administering and using Regulatory Asset Manager for all your calibration management, maintenance and validation needs.

The class will cover

- Learning the Application, including but limited to:
  - Navigating, finding, selecting and sorting records
  - Building Queries
  - Creating and maintaining asset records
  - Planning work, including labor, procedures, parts and standards used
  - Managing and tracking work performed, including labor, parts, procedures and standards used
  - Collecting measurement data
  - Tracking standards used in calibration
  - Submitting a work request
  - Performing reverse traceability
  - Coding maintenance failures
  - Opening reports and documents from within the application
  - Archiving and unarchiving inactive records
- Learning the Administration, including but not limited to:
  - Working with personnel, users and groups
  - Controlling records with business process rules, including notifications and electronic signatures
  - Configuring record fields and pick lists
  - Maintaining documents and reports

Each student is assigned a PC and all training materials are provided. Classes are limited in number of participants to enable one-on-one interaction and group discussions with the trainer. Our materials include a training handbook. Following your training, the handbooks become a valuable reference for you and your co-workers when working with Blue Mountain Regulatory Asset Manager. If you need more information about the classes, please contact our office at 800-982-2388. Register today by completing this order form and returning it to us via fax at 814-234-7077. We look forward to meeting you!

**Class size is limited! Sign up today!**



## Blue Mountain Regulatory Asset Manager<sup>®</sup> Product Training

Blue Mountain Regulatory Asset Manager Training

State College, Pennsylvania

September 13-17, 2010

### Seating is limited!

To register, call 800-982-2388  
or fax this completed form to 814-234-7077

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Additional Attendees: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### **Payment Method:**

Visa  MasterCard  AMEX

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

Total amount to be charged on card: \_\_\_\_\_

Purchase Order (copy of PO is necessary to process your registration)  
We will bill on the date of registration. Payment terms are Net 30 from date of registration.

PO Number: \_\_\_\_\_

Check payable to: Blue Mountain Quality Resources, Inc., PO Box 830, State College, PA 16804-0830

**Upon receiving your registration, a confirmation letter with class and hotel information will be sent to you.**

**Cost:** Each course includes the course fee, course materials and certificate of course completion. The price does not include travel, lodging or meals.

**Cancellation Policy:** A complete refund will be returned if you cancel in writing up to three weeks before your training session. Please note that cancellations received less than three weeks before the session are subject to a \$300 service charge. We will be pleased to transfer your registration to another member of your company if you cannot attend. Confirmed students who do not attend the training session are liable for the entire fee unless they notify Blue Mountain in advance as described. While rare, if for any reason Blue Mountain decides to cancel an event, we are not responsible for airfare, hotel or other costs incurred by registrants.